**If you are new the NEC meetings, please see the useful details below including how to claim expenses**.

The online booking system is open for the NEC meeting on 17 September with two options for those staying overnight on 15 October. here is a direct link to the event.

<https://bach.ac.uk/events/bach-nec-autumn-2019> The meeting will take place at South & City College Digbeth Campus near Birmingham City Centre. We start at 09.15 promptly and we aim to finish at 15.30.

BACH provides dinner for those members staying overnight; please meet at reception at 19.30.

Event Booking system requires you to select either just the NEC meeting or NEC meeting with overnight accommodation.  Please make sure you select an option with accommodation if you are staying overnight.  We release unallocated rooms at 12.30 on Friday before the NEC meeting.

**New the NEC meetings, please read the useful details**

BACH values Officers and Regional Chairs attendance at all NEC meetings. You need to book online as early as possible. We hold ten hotel rooms and release the unsold rooms on Friday, early pm before the meeting. These rooms are paid directly to the hotel by BACH and include breakfast. We have a low regular Government Rate if pre-paid.

Overnight meal. If you are staying overnight, you are invited to join other committee members for an evening meal at a pub near the hotel, which is paid for by BACH.

Lunch and refreshments are kindly provided by our Past-Chair Bob Howlett.

BACH pays travel expenses for those whose college will not. Please try to use public transport booking early for lower prices. If you need to drive BACH, reimburse mileage at a maximum of 40p per mile. All expenses must be claimed on the BACH Expenses Form.

**New BACH Website**The new BACH website is due to go live week beginning 3 June.

**PLEASE, can you provide your profile this week?**  To assist you, we have included three examples and a template form.

We are also looking for positive news items and have attached a form for testimonials.

If you would like to see a preview of the website the link is <http://bach.love-your-website.co.uk>